

ENCLOSURE ZO

BOOTH FITTING: SUBMISSION OF PROJECTS

The undersigned _____ as legal representative of the above mentioned company, **HEREBY DECLARES**

Having taken note of the conditions below indicated:

- All structures exceeding 3,00mt height are subject to previous authorization and payment of sums due, as per Art 9 of the general conditions (backside of application form)
- In case of two-storey booth or booth exceeding 3,00mt height, the exhibitor must be authorized by Fiere di Parma upon presentation of the executive lay-out within terms indicated in the regulations booklet.
- height can exceed with the obligation by the exhibitors to appropriately perfect all the walls that give onto adjacent booths (including uniform painting) and which are higher than 2,50 m from the ground. On structures and walls giving onto adjacent booths. Exhibition of logos and graphics are forbidden. It is possible to expose logos etc. at a distance not less than m. 2.50 from the border with other exhibitors.
- It is strictly forbidden to stick or hang onto pavilions walls or any other structure, posters, stickers or any other device without any specific written authorization that can eventually be granted by Fiere di Parma Technical office.

**BY SENDING BACK THIS FORM TO FIERE DI PARMA
SPA THE EXHIBITOR INFORMS THAT:
(PLEASE TICK THE CORRESPONDING BOOTH PROFILE)**

- The exhibitor declares he will execute booth fittings (graphics e.o stucture) NOT exceeding 3,00mt.**
- The exhibitor declares he will execute booth fittings (graphics e.o stucture) exceeding 3,00mt.**
The exhibitor is obliged to send Fiere di Parma the executive project for approval, within terms indicated in the regulations booklet and to payment of sums due as per Art 9. of the General Conditions.
- The exhibitor declares he will execute a two-storey booth**
The exhibitor is obliged to submit to Fiere di Parma, within the terms indicated in the Exhibitor's booklet, the executive project (together with the static calculations of the two-storey structure approved and signed by an authorized professional) for the approval and to pay the additional charge due as per Art 9. of the General Terms of Participation.

The exhibitor is obliged to present the executive layout within 26th July 2019.

SUBMISSION OF PROJECTS

Technical Office Fiere di Parma S.p.A. – Federico Pirotti
Ph. +390521996203 Ph. +390521996318 f.pirotti@fiereparma.it

HAVING READ AND APPROVED THE GENERAL CONDITIONS IN THE INITIAL PAGE AND HAVING STAMPED IT TOGETHER WITH THIS FORM, THE EXHIBITOR ACCEPTS ALL CONDITIONS INDICATED IN ART.9 OF THE GENERAL TERMS OF PARTICIPATION.

Date

Stamp and signature

THIS FORM IS OBLIGATORY FOR ALL FITTINGS INSTALLED BY THE EXHIBITOR; EXHIBITORS WHO HAVE RESERVED A PRE-FITTED STAND ARE EXEMPTED FROM HAVING TO SUBMIT THE PRESENT FORM.

COMPULSORY

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ART. 9 - BOOTH FITTINGS - EXPRESS RESOLUTORY CLAUSE

All fittings and plants shall be constructed in a workmanlike manner, in compliance with accident prevention regulations, free regulations and any other rule related to the safety of people and objects. Exhibitors acknowledge that the Exhibition grounds are considered in the same way as public entertainment areas, and undertake to observe all the relevant regulations. **The exhibitor is obliged to communicate to the Organizer and/or other entities notified by the Organizer the complete data of the fitting company.** All fittings must strictly be housed within the booked area, identified by dividing walls, painted lines or adhesive tapes; the standard height for booth fittings is 2.50 m.; a maximum tolerance of 0.50 m. above this height is allowed, giving a total of 3 m.; exhibitors who intend to reach a height of 3 meters are therefore not required to make an advanced request to the Organizers but they are required to complete perfectly and appropriately all the walls giving onto adjacent booths, including the uniform painting of the walls.

Since the areas assigned, unless otherwise communicated, are not equipped with dividing walls, it is mandatory for each exhibitor to make arrangements that provide for such separations from the neighboring stands and from the fixed structures of the fair (columns, walls, etc.).

It is not allowed to construct a ceiling for the booth area for more than 50% of the area surface; any dispensation could be permitted through the use of a grid or micro-pierced "tissue" ceiling with a mesh of minimum 3x3 mm that make the Sprinkler free system work correctly.

The exhibitor must present the booth lay-out in the following cases:

- **booth height exceeding 3 m.** (the maximum height authorized for self-supporting stand with floor support cannot reach over 5,50mt from the ground; the maximum height authorized for suspended structures cannot reach over 6,00 mt from the ground)
- **two-storey booth: the second level cannot be more than 99.9 sqm irrespective of the surface on the map.** For two-storey booth, a static test certificate issued by a qualified technician registered with Italian professional orders and the correct assembly certificate issued by the fitting company must be presented.

The two documents must be presented at the end of the assembly phase or at least before the exhibition opening.

In those cases mentioned above, The exhibitor is obliged to present to the Organizer and/or other entities notified by the Organizer the executive layout within 26th July 2019.

Plans shall be evaluated by the Organizer that reserves the right to allow, at his incontestable discretion, the realization of fitting higher than 3,00 m or with different features from the standard ones taking into consideration the following factors:

a) height can exceed with the obligation by the exhibitors to appropriately perfect all the walls that give onto adjacent booths (including uniform painting) and which are higher than 2,50 m from the ground. On structures and walls giving onto adjacent booths. Exhibition of logos and graphics are forbidden. It is possible to expose logos etc. at a distance not less than m. 2.50 from the border with other exhibitors.

b) two-storey stands are allowed in areas with 4 open sides (isles) and in booths with 3 open sides (peninsulas) providing that they keep the same numbers of open sides of the underlying area and that the booth fittings (structures or walls that give onto the adjacent booths) are finished to perfection including uniform painting of the walls; the standard height for two-storey booths is 5.50 m. If the plan is authorized, the exhibitor shall pay a supplement calculated as follows:

1) height exceeded by structures and/or signs or other advertising solutions placed above a height of 3 m: € 39.00 (+VAT) per square meter of visible surface, with a minimum invoiceable amount of € 200.00 (+VAT)

2) surcharge for two-storey booth (€ 45.00/sqm +VAT)

For the aluminium trusses structures with a general dimension superior to 32.00 linear meters or with a light system higher than 8.00 linear meter, the exhibitor must submit, at the end of the assembly and before the beginning of the Event, a testing certification released by a qualified expert.

Delay in presenting the booth plan, according to terms indicated, will entail, apart from the above mentioned supplements, an extra 50% fine on the exceedings. The missed submission of plans and the realization of the same without previous authorization will entail, apart from the above mentioned supplements, a 100% fine on the exceedings. Any direct or indirect damage caused by the exceedings will also be charged to the exhibitor.

Construction of booths without an authorized plan, failure to provide organizers with certifications and documents relating to responsibility for fittings, electric plants and, in particular, fire prevention, shall entitle the Organizers to close the booth and adopt the measures they deem most suitable to guarantee safe conditions, it being understood that the exhibitor shall continue to be responsible for all civil and penal purposes. The Organizers also reserve the right to demand modifications or renovations for the fittings and plants which do not comply with the above directives.

Every responsibility relating to the static quality of booth fittings lies with the exhibitor, who expressly exempt the Organizer, its partners and suppliers for damages deriving from construction and design flaws, also including the measures deduced from the sketch of the occupied areas. Moreover, the responsibility for the execution of the systems and for any damage that may be caused to people or objects belonging to Koeln Parma Exhibitions S.r.l., Fiere di Parma S.p.A. or third parties, shall lie exclusively with the exhibitor who releases the organizers from liability in the event that claims are fled against them.